

STANDARD OPERATING PROCEDURES INDOOR/OUTDOOR RANGE LOWELLVILLE ROD & GUN CLUB

HOURS OF OPERATION:

Indoor Hours: 24/7 (no shooting when an event is in session).

Outdoor Hours: Mon-Sat - 9 a.m. to dusk, Sunday 12 p.m. to dusk.

Trap range must end by 10 p.m.

The outdoor range will be closed during deer gun season as well as the first day of Ohio rabbit/pheasant season.

PURPOSE OF THE RANGE:

1. The range is to be used primarily for rifle and pistol practice and competition with other uses to include instruction, coaching (disciplines such as shotgun, small bore and muzzle loading). The primary objective of the range is to improve marksmanship skills with a strong emphasis on safety.
2. The range may be used by members, guests and competitors.

RANGE FEES:

A \$2 fee for the indoor range will be assessed each shooter (\$5 for family of three or more). The fees collected will be used for range purposes only. Fees are to be deposited in the designated box outside the range door.

BASIC SAFE GUN HANDLING RULES:

1. ALWAYS keep the gun pointed in a safe direction.

This is the primary rule of gun safety. A safe direction means that the gun is pointed so that even if it were to go off it would not cause injury or damage. The key to this rule is to control where the muzzle or front end of the barrel is pointed at all times. Common sense dictates the safest direction, depending on different circumstances.

2. ALWAYS keep your finger off the trigger until ready to shoot.
When holding a gun, rest your finger on the trigger guard or along the side of the gun. Until you are actually ready to fire, do not touch the trigger.
3. ALWAYS keep the gun unloaded with the action open until ready to shoot.
Whenever you pick up a gun, immediately engage the safety device if possible, and, if the gun has a magazine, remove it before opening the action and looking into the chamber(s) which should be clear of ammunition. If you do not know how to open the action or inspect the chamber(s), leave the gun alone and get help from someone who does.
4. Don't rely on your gun's safety.
Treat every gun as though it can fire at any time. The safety on the gun can malfunction.
5. Be sure the barrel is clear of obstructions before shooting.
6. Don't alter or modify your gun.
7. Learn the mechanical and handling characteristics of the firearm you are using.
8. Use the ammunition specified for your gun.
9. Always wear eye and ear protection when shooting.
10. Be sure of your target and what's beyond it.
Be aware that even a .22 short bullet can travel over 1 1/4 miles and a high velocity cartridge, such as a 30-06, can send its bullet more than 3 miles. Shotgun pellets can travel 500 yards, and shotgun slugs have a range of over half a mile. You should keep in mind how far a bullet will travel if it misses your intended target or ricochets in another direction.
11. If your gun fails to fire when the trigger is pulled, handle with care.
Occasionally a cartridge may not fire when the trigger is pulled. If this occurs, keep the muzzle pointed in a safe direction. Keep your face away from the breech. Then, carefully open the action, unload the firearm and dispose of the cartridge in the misfire box.

Any time there is a cartridge in the chamber, your gun is loaded and ready to fire even if you've tried to shoot and it did not go off. It could go off at any time, so you must always remember Rule #1 and watch that muzzle!

12. Proper ventilation is important.

Discharging firearms in poorly ventilated areas, cleaning firearms or handling ammunition may result in exposure to lead and other substances known to cause birth defects, reproductive harm and other serious physical injury. Have adequate ventilation at all times. Wash hands and face thoroughly with cold water after exposure.

13. Store your gun(s) and ammunition so they are not accessible to unauthorized persons.

14. Clean your gun regularly.

INDOOR RANGE RULES:

1. All members and visitors of the Lowellville Rod & Gun Club range must fill out and sign a Release from Liability form before using the range the first time. Signed forms will be kept on file.

2. Before entering the range for the first time, all members must participate in a safety class.

3. Consuming alcoholic beverages or drugs before or during live fire activities (including prescription and over-the-counter medications) that will affect his/her ability to participate with a maximum state of awareness and in a completely safe manner is **STRICTLY PROHIBITED**. The Range Committee/LRGC officers will deny range access to anyone that is or appears to be in violation.

4. Disruptive activities are prohibited; e.g., loud music or children that are not supervised properly on the firing line.

5. Be aware of your surroundings at all times. If there are other people nearby, be sure you know where they are at all times.

6. When two or more shooters are present, shooters must consult each other before moving down range. All shooters must unload, open actions and ground or bench firearms before anyone moves beyond the firing line.
7. Age requirements/restrictions:
Rifles: Individuals under 18 years of age must be accompanied by an adult 21 or older.
Pistols: Individuals under 21 years of age must be accompanied by an adult 21 or older.
LRGC rules on age and gun possession are in line with federal and state laws.
8. At no time will firearms, regardless of whether or not they are loaded, be pointed at or in the direction of any person.
9. All shooters and spectators on the firing lines and staging areas must wear ear and eye protection.
10. PROHIBITED FIREARMS (Indoor):
Fully automatic firearms
Black Powder firearms
Slide-fire stocks or any other device that mimics automatic fire (bump stocks)
Shotguns
Center fire rifles
Magnum
No air guns less than 50 ft from target
11. PROHIBITED AMMUNITIONS (Indoor):
Armor-piercing ammunition - a projectile or projectile core which may be used in a firearm and which is constructed entirely, excluding the presence or traces of other substances, of tungsten alloys, steel, iron, brass, bronze, beryllium copper, or a combination of tungsten alloys, steel, iron, brass, bronze, or beryllium copper.
Tracer ammunition
Magnum handgun loads
5.7 x 28 ammunition
12. PERMITTED AMMUNITIONS (Indoor):
Any .22 round (including hollow point)
Lead
FMJs

Frangibles or compressed metal powder

Pellets

Plated

Straight wall pistol cartridges

13. Shooter will keep his/her finger off the trigger and outside the trigger guard until the firearm is pointed safely down range.
14. All guns will be treated as if they are loaded at all times.
15. Loaded firearms must be pointed down range with barrel horizontal at all times.
16. NO SHOOTING ACROSS LANES! Firearms will only be fired into the assigned lane. Failure to keep rounds on target may result in termination of membership and/or banning from the facility.
17. The range is to be used as posted on the door.
18. LRGC members and guests must sign in at the range door and deposit the required per-person range fee into range box. Failure to do so will result in a \$50 fine to be paid by the member. Members must have their membership card in their possession.
19. The doors to the range must be closed before shooting begins.
20. Targets used must meet the requirements of LRGC. Glass targets, explosive targets, and any other exotic items may not be used as targets at any time without the permission of the LRGC Range Committee.
21. When a "Cease Fire" is called, all shooters are to immediately stop shooting, unload, open the action and ground or bench all firearms. When the cease fire is cleared and the range is declared hot (or the command Commence Fire is given), shooters may resume shooting.
22. Accidental discharge of a firearm will result in temporary suspension of the shooter's ability to enter the range for one month. Depending on the severity of the situation, it is within the rights of LRGC to revoke the membership of the responsible person without

refund. Each accidental discharge will be reviewed on a case-by-case basis by the Range Committee and LRGC Board.

23. If there is a misfire, be sure to keep the muzzle pointed down range (preferably on target) for at least 45 seconds in case it is a hang fire.
24. When a Range Safety Officer (RSO) is present, obey his/her range commands at all times.
25. In all cases decisions by the RSO (when present) are final and binding. His/her decisions are based on the current situation as it exists and his/her judgment dictates. The RSO's decisions may supersede the general printed rules or SOP.
26. All rounds must impact the target and bullet trap. Shooters that fail to control fires that strike range equipment or ceiling resulting in damage will be asked to leave the range. Depending on the situation, this may result in temporary suspension of the shooter's membership, termination of the shooter's membership. The shooter will be financially responsible for any necessary repairs.
27. Smoking is not allowed under any circumstance on the range, staging areas, or spectator areas. Smoking is only allowed in a designated area outside the building.
28. Each shooter on the range must clean up before leaving. This includes wiping the benches and disposing of targets in the appropriate dumpster or trashcan. All range users are required to clean up their brass using the provided squeegee, sift loose debris with the provided screen, and place spent shells in the designated container. For your protection, do NOT dry sweep. Anyone failing to clean up the range will be assessed a \$50 fine. Members may collect and take their own spent shells. The spent shells in the bucket inside the range belong to the Range Committee and will be used for repairs and/or upgrades to the range. Anyone taking this brass will be fined \$50 per offense.
29. Club member must accompany their guest(s). Guest(s) are permitted at any time unless the range is in use for a club function. Club member is responsible for the actions of their guest(s); therefore, any damage incurred by any guest(s) will be assessed against the club member.

SPECIFIC OUTDOOR RANGE RULES:

In addition to all of the indoor range rules listed above, the following rules must be followed:

1. All shooting will be from the 200 yard line (where the benches are located).
Exception: Sighting-in of shotguns using rifled slugs shall be done on the 75 yard range with the target placed at the appropriate height. After sighting-in at that location, you may move the target to a longer range as long as the slug impacts into the 200 yard backstop.
2. Rapid-fire, semi-automatic shot strings must be controlled. All shots must be aimed at the target with proper sight alignment. Consecutive shots may not be fired at a rate that prevents the placement of all shots on target.
3. All targets must be placed at a height that will allow the projectile to land in the impact area (backstop). If your shooting position does not allow this, you must adjust your target height.
4. Shooting at targets on the ground is NOT permitted.
5. All targets must be of paper, cardboard or plastic cardboard backer material. Metal targets, cans, bottles, clay targets or non-metal targets of any other composition are not permitted on the rifle range.
6. No shooter will handle or load a firearm while a shooter is in front of the benches (the firing line).
7. The following positions are allowed: Offhand, standing, sitting, kneeling, prone or bench rest. No unaimed or hip shooting permitted.
8. PERMITTED FIREARMS: .17 caliber up to .50 caliber.
9. PROHIBITED FIREARMS: Full automatic, illegal firearms, bump stocks.
10. PROHIBITED AMMUNITIONS: Armor-piercing, tracer, incendiary.

11. The red flag must be displayed at the north end of the range on the pole provided (appr. 150 yards downrange) on the left side. Lower the flag when you are done shooting.
12. No vehicles are allowed on the range except maintenance vehicles.
13. Do not paste targets on the steel poles at the 200 yard line. Do not shoot the steel poles. If you do, you will pay for a new pole.

It is the responsibility of all club members to assist in the enforcement of the above indoor and outdoor range rules. Any person observed violating the rules or engaging in any unsafe practices should be advised of the nature of the violation and politely asked to refrain from the activity. Members should strive to avoid any confrontation situations. If the unsafe practice or violation of rules continues, please note the name of the offender, badge number, license plate number, etc., and report this information to the executive board.

The Range Committee will review all violations of the range rules and will determine the nature of any disciplinary action. Such action may include a monetary fine, suspension of range privileges and/or suspension or expulsion from the club. The Board will have final say in the execution of discipline.

RANGE COMMANDS:

Range commands will be given by the RO or RSO tasked with conducting range activities at any given time. Most often range commands will be used during training or competitive events. All range users should familiarize themselves with these commands so they understand what actions are expected of them should a situation arise where range commands must be used.

SAMPLE SEQUENCE OF COMMANDS:

MOVE FORWARD

Shooters get into position to prepare to begin shooting. Shooters will move from behind the ready line to their assigned position. **DO NOT TOUCH FIREARM!** Get comfortable, adjust your position.

PROTECTIVE GEAR ON

Shooters prepare a safe experience by using eye and ear protection.

YOU MAY PICK UP YOUR FIREARM

Shooters pick up their firearm, sight in on the target, make any final adjustments and prepare to load.

LOAD

Shooter will load firearm all the while keeping finger off the trigger and then wait for the next command.

LOCK AND LOAD

Shooter will lock the safety and load a magazine into the weapon.

ACQUIRE YOUR TARGET

Aim your firearm at your target.

IS THE LINE READY?

This determines if all shooters along the line are ready. All shooters NOT ready should indicate their status to the RSO. Sufficient time will be allowed for the shooter to complete his/her preparation.

READY ON THE RIGHT?

Shooters will indicate they are ready on the right side of the range. Any shooter not ready will alert the RSO.

READY ON THE LEFT?

Shooters will indicate they are ready on the left side of the range. Any shooter not ready will alert the RSO.

COMMENCE FIRING or HOT RANGE

Range is open for live fire. Shooters may commence the prescribed course of fire.

COLD RANGE

Informs the firing line that the range is safe. The RSO is telling all shooters that all guns are unloaded.

OTHER COMMANDS:

CEASE FIRE

This command may be given by any person on the range.

1. When "Cease Fire" is heard, immediately stop all firing.
2. All shooters must open the bolt/cylinder, clear the chamber, remove the magazine or unload the cylinder and lay the firearm down with the bolt/cylinder open and safety on. All firearms must be placed on bench with muzzles pointed downrange or in a proper rack with muzzles pointing up.
3. Wait for further instructions.
4. Before anyone moves downrange, all persons must move behind the firing line and acknowledge the cease fire verbally or visually to the RSO.

5. Absolutely NO firearm handling during a cease fire.
6. Anyone handling a firearm during a cease fire or carelessly sweeping people on a hot range should be reported to the RSO.

MISSFIRE

This notifies the RSO and other participants that a round did not fire when the trigger was pulled and alerts other shooters on the line that a hazardous condition may exist.

ON THE FIRING LINE

Tells shooters to take their assigned place at their firing point and prepare to fire, but do not load.

CEASE FIRE - ACTIONS OPEN, SAFETIES ON!

Notifies shooters to stop firing immediately, all chambers and magazines are unloaded and shooters leave the firing line with the actions of their firearms open.

RANGE IS CLEAR, YOU MAY HANDLE YOUR FIREARMS

Shooters approach firing line and handle their firearms since no persons are down range.

MOVE OUT OF POSITION AND REMOVE YOUR EQUIPMENT FROM THE FIRING LINE

Authorizes shooters to remove their gear.

POLICE YOUR ASSIGNED FIRING POINT

Shooters pick up their spent ammunition and clean their firing point of all debris.

AS YOU WERE

Disregard the previous command just given.

CARRY ON

Proceed with whatever was being done before the interruption occurred.

REMOVE PROTECTIVE GEAR

Shooters may remove protective gear.

MOVE BACK BEHIND THE READY LINE

Shooters move behind the ready line and wait for further instructions from the RSO.

FIRST AID PROCEDURES:

All personnel rendering first aid should be aware of the precautions surrounding blood borne pathogens in the event of an accident. The following guidelines should be followed if someone is injured and you come in contact with biohazardous materials including but not limited to: blood, secretions, cerebrospinal fluid, synovial fluid, pleural fluid, pericardial fluid, peritoneal fluid, amniotic fluid, any body fluid visibly contaminated with blood, any un-affixed organ or tissue from a human living or dead, and the disposal of cleaning items and first aid dressings.

Universal precautions: all blood and body fluids listed above must be treated as potentially

infectious. Government guidelines can be found at www.OSHA.gov, search for OSHA Occupational Exposure to Blood borne Pathogens.

REDUCE/PREVENT LEAD EXPOSURE AND ABSORPTION:

All users of the Lowellville Rod & Gun Club facilities are strongly encouraged to adhere to the following guidelines posted throughout the gun range area to ensure minimal exposure to lead particulate.

1. Use non-lead bullets or full metal jacketed ammo.
2. Never eat, drink, smoke or apply cosmetics inside the range.
3. Wear a hat and gloves when firing.
4. Wipe down eye/ear protection before storing in your gun bag.
5. Don't rely on disposable dust masks. Lead filtering masks are available.
6. Never dry sweep range (use squeegee to gather brass, wet mop or vacuum with HEPA filter).
7. Limit or eliminate walking down range.
8. Wash hands, forearms and face before eating, drinking, smoking, applying cosmetics or coming in contact w/ other people. Rinse mouth with water and blow your nose.
9. Change clothes/shoes before leaving. Never shake out clothing. Transport clothing in disposable bag, remove clothing directly into washer and wash separately. Throw bag away. Designate a pair of shoes to put on and take off only at the range. Wear a smock if impossible to change before leaving.
10. Shower and wash hair ASAP.
11. Wear gloves and eye protection when cleaning weapons.
12. Use proper equipment in well-ventilated area when casting/fabricating bullets.

Sources of lead at range: Airborne lead dust and surfaces where dust has settled

Greatest threats of lead: Where you fire is the highest; 15 feet downrange is 90% plus of lead dust settlement; target area. **BUT** lead is present all over the facility due to cross-contamination

Lead exposure/absorption happens through: Inhalation, Ingestion, Pores

Transferring lead dust: Think about where you're transferring lead dust; e.g., lead dust on shoes transfers to entire facility, then car, then home and is picked up by family members. Same with clothing - to your coat, then to other clothing, etc. Lead dust in hair and body transfers to pillow and bedding.

INDOOR ARCHERY RANGE RULES:

1. Target butts must be kept here when not in use.
2. No hunting points are to be used ever.
3. No one down range while others are shooting.
4. Members only (one guest allowed with member present).
5. Range must be kept clean.
6. Common sense and safety first always.
7. Use caution and care at all times.

OUTDOOR ARCHERY RANGE RULES:

1. Shooting at authorized targets only.
2. Shooting of broadheads in sandpit only.
3. Remove all trash after shooting.
4. Return club targets to shed when finished.
5. Use care when using tree stand platform.
6. No children on tree stand platform.
7. Use caution and care at all times.

Lowellville Rod & Gun Club, Inc.

Release from Liability

I HAVE READ AND UNDERSTAND THE RANGE RULES AND STANDARD OPERATING PROCEDURES (SOP) OF THE LOWELLVILLE ROD & GUN CLUB. I AGREE TO COMPLY WITH ALL OF THE RANGE RULES & SOP.

Signed: _____ Member #: _____

Print Name: _____ Date: _____

HEREIN REFERRED TO AS RELEASOR, TO THE LOWELLVILLE ROD & GUN CLUB, INC., ITS OFFICERS AND EMPLOYEES, THEIR HEIRS, ADMINISTRATORS AND EXECUTORS, HEREIN REFERRED TO AS RELEASEES.

I, the undersigned, Releasor, being of lawful age, in consideration of being permitted to participate in the Pistol, Trap, Archery or Rifle Matches at the Lowellville Rod & Gun Club, Inc., Lowellville, Ohio, or at any other place where such matches may be conducted, do for myself, my spouse, legal representatives, heirs and assigns, hereby release, waive and forever discharge the Lowellville Rod & Gun Club, Inc., its agencies or departments, its officers, agents, service members and employees in their official and personal capacities, their heirs, administrators and executors, from any and all liability for any and all loss or damage, and from any and every claim, demand, action or right of action, of whatever nature, either in law or equity, arising from or by any reason of death, or any bodily injury or personal injuries known or unknown or property damage resulting or to result from any incident which may occur, during my participation in Pistol, Trap, Archery or Rifle Matches or any activities in connection with Pistol, Trap, Archery or Rifle Matches, whether caused in whole or in part by the Releasees or otherwise.

I HEREBY ASSUME FULL RESPONSIBILITY FOR THE RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE DUE TO THE NEGLIGENCE OF RELEASEES OR OTHERWISE WHILE AT THE LOWELLVILLE ROD & GUN CLUB, INC. LOWELLVILLE, OHIO; OR AT ANY OTHER PLACE WHERE SUCH MATCHES MAY BE CONDUCTED; AND WHILE COMPETING, OFFICIATING, WORKING, SPECTATING, OR FOR ANY PURPOSE PARTICIPATING IN THE LOWELLVILLE ROD & GUN CLUB, INC., PISTOL, TRAP, ARCHERY OR RIFLE MATCHES.

I AGREE THAT THIS RELEASE CONSTITUTES THE ENTIRE AGREEMENT BETWEEN MYSELF AND THE LOWELLVILLE ROD & GUN CLUB, INC., AND THE TERMS OF THIS RELEASE ARE CONTRACTUAL AND NOT A MERE RECITAL, AND THE SAME SHALL CONTINUE IN FORCE AND BE APPLICABLE TO ALL PISTOL, TRAP, ARCHERY AND RIFLE MATCHES I ATTEND WHICH ARE CONDUCTED BY THE LOWELLVILLE ROD & GUN CLUB, INC., UNLESS REVOKED BY ME IN A WRITING SERVED UPON THE LOWELLVILLE ROD & GUN CLUB, INC., BY CERTIFIED MAIL, AT LEAST TEN (10) DAYS PRIOR TO THE DATE UPON WHICH SUCH REVOCATION SHALL BECOME EFFECTIVE.

I agree that this Release Agreement is intended to be as broad and inclusive as permitted by law, and that if any portion hereof is held invalid, the balance hereof, notwithstanding, continue in full legal force and effect.

I HAVE CAREFULLY READ THIS RELEASE AND UNDERSTAND ALL OF ITS TERMS. I EXECUTE THE SAME VOLUNTARILY AND WITH FULL KNOWLEDGE OF ITS SIGNIFICANCE AND HAVE RECEIVED A COPY OF THIS RELEASE FROM LIABILITY.

I witness Whereof, I have executed this Release on this ____ day of _____, 20__ and there is no expiration date for this release.

Your Signature (Releasor) _____

Signature of Witness _____

If Releasor is under 18 years of age:

Signature of Parent or Guardian _____

Junior's Date of Birth: _____

Junior's Age: _____

Lowellville Rod & Gun Club, Inc.

Release from Liability

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I HEREBY ASSUME FULL RESPONSIBILITY FOR THE RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE DUE TO THE NEGLIGENCE OF RELEASEES OR OTHERWISE WHILE AT THE LOWELLVILLE ROD & GUN CLUB, INC. LOWELLVILLE, OHIO; OR AT ANY OTHER PLACE WHERE SUCH MATCHES MAY BE CONDUCTED; AND WHILE COMPETING, OFFICIATING, WORKING, SPECTATING, OR FOR ANY PURPOSE PARTICIPATING IN THE LOWELLVILLE ROD & GUN CLUB, INC., PISTOL, TRAP, ARCHERY OR RIFLE MATCHES.

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I witness Whereof, I have executed this Release on this ____ day of _____, 20__ and there is no expiration date for this release.

Your Signature (Releasor) _____

Signature of Witness _____

If Releasor is under 18 years of age:

Signature of Parent or Guardian _____

Junior's Date of Birth: _____

Junior's Age: _____